

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Tuesday, August 9, 2016

Morgan Hill Campus, 17060 Monterey Road, Morgan Hill, California 95037  
Rooms #10-11

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:02 p.m.

Trustee Laura Perry called the meeting to order at 6:02 p.m.

(a) Roll Call

Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci and Laura Perry

(b) Comments from the Public

No comments.

(c) Recess to Closed Session

The Board recessed to closed session at 6:04 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call

Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Iris Cueto (student trustee)

Dr. Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Frederick E. Harris, Vice President, Administrative Services

Diane Seelie, Professional Staff

Nancy Bailey, Recorder

Others in Attendance: Danielle Davenport, Rachel Perez, Jan Bernstein-Chargin, Eric Ramones, David Didenti, Ken Wagman, Priscilla Ahmed, Shawn Mulcare, Susan Sweeney, Sherrean Carr, Brooke Boeding, Carina Cisneros, Fran Lozano, Ron Hannon, Diane Stone, David Kaplansky

3. Pledge of Allegiance

The Pledge of Allegiance was led by Lois Locci.



4. Report of any Action Taken in Closed Session  
Laura Perry reported action taken in closed session. She said the board voted in closed session to approve a settlement agreement with the Faculty Association regarding Grievance #15-16, 002.

Vote during closed session:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines to approve  
0 Noes

5. Approval of Agenda  
MSC (T. Breen/L. Locci)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.  
0 Noes

6. Consent Agenda

- (a) Regular Board Meeting of the Board of Trustees Minutes, June 14, 2016
- (b) Personnel Actions
- (c) Warrants and electronic transfers drawn on District Funds
- (d) Payroll Warrants drawn on District Funds
- (e) Purchase Order Ratification
- (f) Ratification of Agreements
- (g) Monthly Financial Report
- (h) Budget Adjustments

MSC (K. Child/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.  
0 Noes

7. Comments from the Public

Diane Stone provided the trustees with guest passes to Gavilan sporting events and noted that their attendance is always appreciated. She invited them to the Athletic Welcome Back BBQ on August 25<sup>th</sup> starting at 6:00 p.m.

Rachel Perez introduced herself and announced her candidacy for Gavilan College's Board of Trustee Area #6. She said she knows the constituency well and has worked in the area on many projects both in the K-12 and community college systems. She said she'd like to be part of the larger discussion on the direction of policy and how its effectiveness impacts the college and the community.

Ken Wagman said negotiations were going well and they are looking forward to settlement. He also invited everyone to the STEM Summer Intern Poster Presentations and luncheon on Friday, August 19 in the science quad.

8. Recognitions

- (a) Gavilan College Student-Athlete of the Year Award

Dean of Kinesiology and Athletics Ron Hannon, on behalf of the Department, introduced Robbie Skinner of the basketball team as the recipient of the Gavilan College Student - Athlete of the Year Award. Robbie Skinner was one of 27 student-athletes to be

recognized for their accomplishments as student-athletes of the month. Robbie received the Year Award for his outstanding leadership, academic achievements, accomplishments on the baseball field, and community involvement. Robbie Skinner thanked his family, friends, and Coach Kaplansky.

## 9. Officers' Reports

### (a) Vice Presidents

Kathleen Moberg – reported that student services staff are gearing up for the school year with several retreats being held this month. The student services management team will discuss initiatives and cultural changes proposed by Dr. Rose. Kathleen Moberg reported that Susan Sweeney traveled to Antelope Valley College to view the additional services that college provides to students. Kathleen Moberg said she was grateful for the opportunity to attend the Harvard Institute for Educational Management for 2 weeks in July.

Fred Harris – reported that the FAA certified the San Martin airport instructional site that morning. He acknowledged Jeff Gopp's facility team, MIS technology staff, Herb Spenner and staff and multimedia technician Shawn Mulcare for working above and beyond to have the site ready for instruction on Wednesday, August 10. Fred Harris said Gavilan received an A1 rating for the lease revenue bonds which are tentatively scheduled for sale on August 23 with the proceeds being received by September 13. Fred Harris completed a ham radio operator license test course. He said his license gives Gavilan the ability to have a licensure for emergency communications on campus.

Fred Harris reported that the Division of State Architects, as part of their review and approval process for the Student Center Seismic Retrofit project, determined that the chapel, Mayock House, and golf course clubhouse are undocumented buildings per the Field Act. In lieu of holding up our project approval, Fred Harris provided them with a letter indicating Gavilan would be moving forward on mitigating these buildings with possible restricted access for a period of time. He said a mitigation plan with recommendations would be presented to the Board at an upcoming meeting.

### (b) College President

Kathleen Rose acknowledged the aviation program and said she would be welcoming their students on their first day of class on Wednesday. An open house ribbon cutting ceremony will take place on September 13. She reviewed the events taking place in August and highlighted the Board Budget Workshop on August 15 and upcoming Coffee and Conversation gatherings. August 26 is Convocation and Professional Learning Day which starts with a breakfast at 8:15 a.m. honoring Dr. Rose. She said the theme for the day is Growth and Education highlighted by a nationally known speaker Dr. Robert Johnstone. Kathleen Rose said a first day of school celebration will take place on August 29 which will include a morning campus walk with community members, a visit to the Hollister site and an evening visit to the Morgan Hill site.

Kathleen Rose reported an enrollment management problem which has placed Gavilan in stability status with the Chancellor's Office. She said this is top priority as we have a year to make up the 200 FTE enrollment gap. She reviewed all the options that are being considered to improve enrollment figures as soon as possible.

### (c) Academic Senate

No report.

(d) Professional Support Staff

Diane Seelie reported that Michele Cortes will be a second representative for Professional Support Staff at President's Council and board meetings.

(e) Student Representative

Iris Cueto reported that ASGC had a retreat with their 6 members and finalized goals, events, and their budget. She will be attending the CCLC Student Trustee conference this month.

(f) Board Member Comments

Jonathan Brusco thanked Dr. Rose and vice presidents for their updates. He said he is pleased with the progress over the last couple of months. He said the off-site committee met this month.

Walt Glines – referred to an article on “Benitlink” as being the best story of Gavilan's efforts to provide an educational center in San Benito County. He noted the recent retirement announcements from Maria Machado and Russell Lee and said their institutional knowledge would be missed.

Mark Dover – thought the Coyote Valley and the aviation sites looked great and thanked Fred Harris for his work on both projects. He congratulated Rachel Perez for running for the Board of Trustees.

Tom Breen – has been serving as a visiting judge in several counties and also participated in San Benito County's Relay for Life event.

Lois Locci – attended the Hollister Coffee and Conversation event and said Dr. Rose was welcomed and did a beautiful job.

She said the Off-Site Committee met and did an overview of the Coyote Valley project. She added that Kathleen Rose discussed changes in enrollment management that would increase FTES. The consensus of the Off-Site Committee is to move forward with educating the board on all of the options available for San Benito County and they should be provided soon so that the board can analyze the options.

Lois Locci also reported on the Retirement Board meeting held at 5:00 p.m. She said representatives from the CCLC and Meketa Investment Group attended the meeting. She said we have a balanced investment fund which is showing growth.

Lois Locci commented on the conference she attended regarding Career Technical Education (CTE). She encouraged the board members to be attentive to CTE and “workforce development”. She is hearing that this initiative may be repeated funding. She said this project integrates labor data which has already been compiled and said we can benefit enormously from this.

Kent Child – spoke on his family's history in the field of education. He also stressed the importance of making progress on expanding resources in San Benito County.

(g) Board President

Laura Perry – thanked Fred Harris for his work on the airport site and was excited to have a presence at the San Martin airport. Laura Perry thanked Dr. Rose for getting out into the community. She introduced Danielle Davenport in the audience who is also a candidate for the Board of Trustees. Laura Perry acknowledged the nursing program as she hears that graduates are passing their boards and getting jobs.

10. Board Committee Reports

Committee reports already given in trustee comments.

11. Information/Staff Reports

(a) Gavilan College Community Spirit Awards Calendar

Jan Bernstein Chargin noted how important the nominations are to the individuals, organizations and businesses. She encouraged everyone to submit worthy candidates and to provide as much information on the application as possible for the committee review. A discussion took place on creating criteria for lifetime awards. Lifetime awards would not be an annual recognition. The award ceremony dates will be provided in the September board packet.

### III. ACTION ITEMS

#### 1. Old Business

- (a) Assign a Santa Clara County Sheriff's Deputy to the Gavilan College Gilroy Campus  
Fred Harris said the action item was a follow up on previous discussions about assigning a deputy to the Gilroy campus. He said since the May board meeting he reached out to several agencies for proposals but none were interested. Fred Harris said an agreement was reached with the Santa Clara County Sheriff's Department and once approved by Gavilan Board of Trustees, will be presented to the County Board of Supervisors. He said Eric Ramones will serve on the county's interview committee for selection of the deputy. The target date for a deputy on campus is September 12.

MSC (W. Glines/M. Dover)

Discussion: In answering a question, Fred Harris said that the annual cost of \$214,261.15 includes a vehicle, communication equipment, and a deputy. He said a vacant security position will be filled after the deputy arrives on campus. When asked, Fred Harris said this was a two-year agreement and renewal discussions would take place in advance of the termination.

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

#### 2. New Business

- \* (a) Approval to Certify the Appointment of Representatives to Joint Powers Authority for Establishing, Operating, and Maintaining Public Safety Training; Resolution No. 1012

MSC (W. Glines/T. Breen)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

- \* (b) Amendment to the Workability III Contract from FY 2013/2014, Resolution No. 1013

MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

- (c) Coyote Valley Low Voltage Package Change Order #1

MSC (T. Breen/W. Glines)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

(d) Cosmetology student kit fee increase Fall Semester 2016  
MSC (K. Child/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry,  
Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

#### IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is September 13, 2016, Gavilan College, Gilroy Campus, North/South Lounge
2. Adjournment  
The meeting was adjourned by consensus at 7:56 p.m.